



## Western Texas College Foundation INSPIRE Program

Completed applications must be received on or before the due date (October 13, 2023) to the WTC Foundation located in the Library Resource Center (Building 2) OR via email to [foundation@wtc.edu](mailto:foundation@wtc.edu). Applicants are encouraged to submit all necessary documents as soon as possible to assure that a last minute delay will not preclude consideration for a program award.

### 1. APPLICANT INFORMATION

FIRST NAME: Victor LAST NAME: Hinojosa  
DEPARTMENT: Social Science TITLE: Assistant Professor  
EMAIL ADDRESS: Victor.hinojosa@wtc.edu PHONE: 325-574-7617

### 2. PROJECT

Project Name: Student Government Association @ Western Texas College  
Fund Amount Requested: \$ 5,000.000  
Amount of funding from other sources for project: \$ N/A-will be needed  
Have you applied for funding before from the Western Texas College Foundation?  YES  NO  
If yes, for what project and how much did you receive? \_\_\_\_\_

Project Abstract (In the space below, please provide a one to two sentence description of project):

*This INSPIRE proposal is to create the Student Government Association. An organization dedicated to student involvement, professional development, and success.*

### 3. PROJECT PROPOSAL

Please prepare a project proposal (no longer than 2 -3 pages) that includes the items listed below. Additional pages may be included to provide supporting documentation if needed.

#### A. Description

- a. Provide a detailed description of the proposed activity or program
- b. Outline how completion of the proposed activity will benefit students, the department, division or the institution. Is there a community benefit?

- c. Detail the implementation plan.
- d. Explain how the activity or program will be evaluated.
- e. If applicable, list the equipment and materials needed to complete the project.
- f. If the amount requested does not fully fund the project, what other sources of funding are available?

**B. Expenses**

- a. Outline all *proposed* expenses. Be specific. The Western Texas College's policy on reimbursable expenses applies to all actual expenditures, e.g. travel, supplies, etc.
- b. Please inform the Western Texas College Foundation of any other sources of funding available for this proposal.
- c. If awarded, you will need to provide copies of all receipts for approved expenditures.



I understand and agree to the following provisions:

- 1. Ownership of materials produced as a result of this award will be in accordance with current policies of Western Texas College.
- 2. In addition to the final report, if applicable, I will provide Western Texas College Foundation with one complete copy of all materials produced.
- 3. I agree to present my project or report to the Western Texas College Foundation Board, if requested.
- 4. The expenditure of funds and request for reimbursement must be in the same fiscal year.
- 5. **Approved funds must be used within same fiscal year as designated by terms of award.**



**CERTIFICATION**

**Applicant Signature:**

My signature below certifies that the information provided in this application is accurate and complete to the best of my knowledge. I authorize Western Texas College Foundation to release any information contained in this application to WTC departments.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10/11/23

**Supervisor Signature:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10/11/23

**Administrator Signature:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10/11/23

## Student Government Association Project Proposal

### **Description**

Student Government Association is an organization that has unlimited potential to shape students' lives. If implemented, each student on campus will have a peer representative who will guide them to all appropriate areas where they need help during their time at WTC. Additionally, SGA members are held to a higher standard of student conduct and leadership, and are tasked with the responsibility of leading professional development workshops during the semester where they will assist students on their learning journeys. This will benefit the college community, faculty, and staff, because the high-standard of leadership that SGA preaches will reflect itself on the students, who will implement the professional development skills they learn from our workshops into their classrooms resulting in improved participation and accountability.

SGA will be implemented during the Spring and Fall Semesters. During Spring, the goals will be to provide the professional development workshops, student leadership candidates, ensure a successful round of elections, and state convention attendance. The Fall will see students being met by SGA officers when they move in and given the opportunity to win cool prizes, such as official WTC SGA T-shirts before the semester begins. Entertaining events during the beginning of the semester in August, along with a Halloween-themed event, will enable students to have moments to win prizes, relax, dance, and make new friends.

The program will be evaluated based on: Student Voter Turnout, Student Participation, and Student Opinion. A higher student turnout for SGA elections means students are being engaged through the democratic process and discussing issues concerning the institution of the college itself with their fellow peers. Student Participation includes the turnouts to the professional development workshops. A higher participation from the student body means that

more students are engaged with the campus life, and are more likely to show increased engagement in their classrooms based on what they've learned. Lastly, each of the SGA officers will ensure that the voices of the students are heard. Students who feel their opinions and concerns are being listened to and being met, will be more likely to return to WTC the next year to complete their Associate's Degree. The amount being requested is \$5,000.00 which will be outlined in full below.

### **Expenses**

*Elections* - \$750 | This amount will cover Campaign Funds (\$300) where each student who is running for an officer position will have funds to purchase campaign materials to promote themselves as a candidate. Food/Snacks (\$100) will be used for students voting during election day on campus, snacks will be provided upon completion of their voting. Election Advertisement (\$250) is reserved for materials such as push cards, posters, social media advertisements, etc. that assist in promoting upcoming elections. SGA Debates (\$100) will provide candidates running for President and Vice-President the opportunity to answer questions from students on campus. The funds are reserved for pushcards, advertisements, etc. that will highlight the individual candidates, similar to a town hall setting.

*Branding and Promotion* - \$1,000 | This amount consists of a Custom Tablecloth (\$50) that will be used to showcase the SGA at tabling events on and off campus. Social Media Promotion (\$100) includes working with marketing to create an SGA Youtube Channel and FB Page that will help promote the WTC SGA. SGA T-shirts (\$450) are based on \$21.25 each, these will be used mainly as prizes for students on campus during entertainment and professional development. SGA Polos (\$300) are based on \$16.50 each and will be used only for SGA Officers and Student Senators, and will be worn during meetings and official SGA events.

Pushcards (\$100) are going to be used to create custom SGA graphics to hand out to students throughout campus and the dorms.

*Student Entertainment & Professional Development* - \$1,100 | Beginning in February, SGA will conduct its first of six Professional Development workshops. Each of them utilizing \$100 (\$600 total), that will go towards providing students with handouts, name tags, and prizes. SGA will host one PD event in February, March, and April during the Spring Semester and during September, October, and November during the Fall Semesters. Each of the following PD workshops are as follows: Soft Skills, Personal Branding, Career Survey, Online Portfolio, Personal Development, and Professional Writing Workshops. At the end of the Spring Semester the SGA will host the SGA Awards Ceremony (\$100), where different categories will honor students with certificates and trophies based on student achievements and honor titles. During the Fall Semesters there are two prime entertainment events that will be held: the Fall Semester Welcome Party! (\$200) where funding for prizes, advertisement, and friendly games students can enjoy while they meet each other during the beginning of the semester and the Night of Terrors (\$200), which will include a Halloween-themed event where students will entertain themselves with a costume contest and creative prizes. Funding will go towards advertising, and purchasing Halloween-themed makeup, etc. that will ensure the event is a success for students to experience.

*SGA Travel* - \$1,850 | The primary use for the SGA Travel fund is to ensure each year WTC has a presence at the Texas Junior College Student Government Association Convention. The location of the convention varies year to year, but generally goes with popular metropolitan areas in Texas. Assuming SGA takes 3-5 students, plus two advisors the prices can vary. The TJCSGA convention fund (\$1,500) will cover some of the costs to help get students to the convention. Advisors fees are \$325/each and Students are \$300 each to attend, along with nightly stays at the

hotel which range from \$180-225 a night, depending on location. Generally, the convention requires at least 4 nights of stay, with the final check out day concluding the final events of the convention. This portion of the budget for the project would need to be assisted with some additional funding from Student Activities for Student Senate and Student Travel, if applicable. University SGA Trips (\$350) will fund food costs and other miscellaneous student needs during trips to Texas Tech or other nearby universities.

*Dues* - \$300 | This final category is for the annual TJCSGA dues that will ensure WTC has a spot in the membership of the state-wide network of advisors and student leaders.

**Western Texas College  
Student Government Association  
Budget Proposal**

Fiscal Year (2024)



	Elections	Branding & Promotion	S.E. & P.D.	SGA Travel	Dues
	\$5,000				
<b>Elections</b>					
Campaign Funds	\$300	Custom Tablecloth	Fall Semester Welcome Party!	\$200 TJCSGA State Convention	\$1,500 TJCSGA State Yearly Dues
Food/Snacks	\$100	Social Media Promotion	Personal Branding Workshop	\$100 University SGA Trips	\$350
Election Advertisement	\$250	SGA T-Shirts	Night of Terrors	\$200	
SGA Debates	\$100	SGA Polos	Career Survey Workshop	\$100	
		Pushcards	Online Portfolio Development Workshop	\$100	
			Soft Skills Workshop	\$100	
			Personal Development Workshop	\$100	
			Professional Writing Workshop	\$100	
			SGA Awards Ceremony	\$100	
<b>Branding &amp; Promotion</b>					
\$1,000					
<b>Student Entertainment &amp; Professional Development</b>					
\$1,100					
<b>SGA Travel</b>					
\$1,850					
<b>Dues</b>					
\$300					
	\$750	\$1,000	\$1,100	\$1,850	\$300
	\$5,000				