



## WTC FOUNDATION INSPIRE PROGRAM

The WTC Foundation Inspire Program provides a straightforward method for staff and faculty to directly request funds from the WTC Foundation for projects supporting education and cultural activities or campus improvements and development.

As an institutionally-related foundation, all projects must directly relate to Western Texas College and be administered by the College. Examples of eligible projects include, but are not limited to:

- technology enhancements with direct student benefit
- resources for creative teaching techniques
- launching innovative instructional programs
- initiatives to increase student achievement, success, and retention
- support for art, music, and cultural programs
- sponsorship of distinguished lecturers
- improvements to physical campus space

**Eligibility:** Any full-time Staff, Faculty, or Administrator of Western Texas College.

**Amount:** Up to \$5,000

### Review Criteria:

- Who will this project affect and how will this benefit WTC students or employees?
- Is this project aligned with the vision for WTC?
- Evaluation – how will they evaluate the success of the project?
- Clarity and completeness of proposal
- Special consideration given to projects where additional sources of funding are available to help fund entire budget.

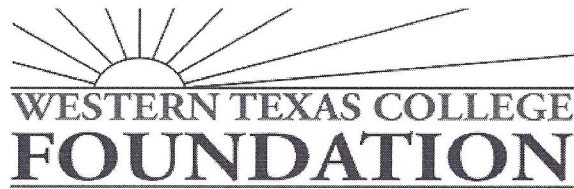
**Due Date:** April 21, 2023

### Restrictions:

- Ownership of materials produced as a result of this award will be in accordance with current policies of Western Texas College.
- In addition to the final report, if applicable, applicant will provide Western Texas College Foundation with one complete copy of all materials produced.
- Applicant agrees to present project or report to Western Texas College Foundation Board, if requested.
- The expenditure of funds and request for reimbursement must be in the same fiscal year.
- **Approved funds must be used within same fiscal year as indicated in terms of award.**

**Please return completed applications to the Western Texas College Foundation, Attn: Sheila Hale, in the Library Resource Center, Building 2, Room 119.**

Questions? Call Sheila Hale at Ext. 7943 or email [sheila.hale@wtc.edu](mailto:sheila.hale@wtc.edu)



## Western Texas College Foundation INSPIRE Program

Completed applications must be received on or before the due date (April 21, 2023) to the WTC Foundation located in the Library Resource Center (Building 2) OR via email to sheila.hale@wtc.edu. Applicants are encouraged to submit all necessary documents as soon as possible to assure that a last minute delay will not preclude consideration for a program award.

### 1. APPLICANT INFORMATION

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_  
DEPARTMENT: \_\_\_\_\_ TITLE: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

### 2. PROJECT

Project Name: \_\_\_\_\_  
Fund Amount Requested: \$ \_\_\_\_\_  
Amount of funding from other sources for project: \$ \_\_\_\_\_  
Have you applied for funding before from the Western Texas College Foundation?      YES      NO  
If yes, for what project and how much did you receive? \_\_\_\_\_

Project Abstract (In the space below, please provide a one to two sentence description of project):

### 3. PROJECT PROPOSAL

Please prepare a project proposal (no longer than 2 -3 pages) that includes the items listed below. Additional pages may be included to provide supporting documentation if needed.

#### A. Description

- a. Provide a detailed description of the proposed activity or program
- b. Outline how completion of the proposed activity will benefit students, the department, division or the institution. Is there a community benefit?

- c. Detail the implementation plan.
- d. Explain how the activity or program will be evaluated.
- e. If applicable, list the equipment and materials needed to complete the project.
- f. If the amount requested does not fully fund the project, what other sources of funding are available?

B. Expenses

- a. Outline all *proposed* expenses. Be specific. The Western Texas College's policy on reimbursable expenses applies to all actual expenditures, e.g. travel, supplies, etc.
- b. Please inform the Western Texas College Foundation of any other sources of funding available for this proposal.
- c. If awarded, you will need to provide copies of all receipts for approved expenditures.

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I understand and agree to the following provisions:

- 1. Ownership of materials produced as a result of this award will be in accordance with current policies of Western Texas College.
- 2. In addition to the final report, if applicable, I will provide Western Texas College Foundation with one complete copy of all materials produced.
- 3. I agree to present my project or report to the Western Texas College Foundation Board, if requested.
- 4. The expenditure of funds and request for reimbursement must be in the same fiscal year.
- 5. **Approved funds must be used within same fiscal year as designated by terms of award.**

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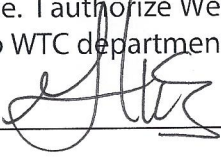
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**CERTIFICATION**

**Applicant Signature:**

My signature below certifies that the information provided in this application is accurate and complete to the best of my knowledge. I authorize Western Texas College Foundation to release any information contained in this application to WTC departments.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

4/19/2023

**Supervisor Signature:**

Signature: \_\_\_\_\_

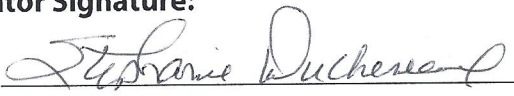


Date: \_\_\_\_\_

4/19/2023

**Administrator Signature:**

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

4/21/2023



1. **Applicant Information:**

First Name: Garrett

Last Name: Hicks

Department: Mathematics

Title: Assistant Professor

Email Address: [ghicks@wtc.edu](mailto:ghicks@wtc.edu)

Phone: 325.574.7658

2. **Project:**

Project Name: Journey for a Cause

Fund Amount Requested: \$5000.00

Amount of funding from other sources for project: \$700.00 (Student Activities), \$300.00 (Student Services)

Have you applied for funding before from the Western Texas College Foundation? NO

**Project Abstract:** This is an inclusive campus event designed to bring Western Texas College faculty, staff, and students together through our differences. We all have differing beliefs, opinions, and challenges in our lives, and through it all we still coexist as One Westerner.

3. **Project Proposal:**

A. Description

- a. Provide a detailed description of the proposed activity or program.

As of now (4/17/2023) we have the following ideas regarding the day of the proposed event. This is subject to change as we move forward with the planning.

- Each participant of the event would receive a T-shirt in support of the event.
- Each participant would receive a button or ribbon in support of their chosen cause.
- Each participant would receive a trifold handout with contact information for various support groups.
- The plan is to gather at the flag poles on the WTC campus. Once gathered, I (Garrett Hicks) will give a short speech explaining the meaning of this event. Then I will turn it over to select voluntary WTC faculty and staff that will give a short testimonial about why their cause is important to them. We thought that we would ask students to come in small groups to give their testimonial about their cause. After the testimonials, we thought that we would take a journey around the square together showing unity.

b. Outline how completion of the proposed activity will benefit students, the department, division, or the institution.

From the WTC Mission Statement,

1. Enhance student life through campus activities.
2. Provide support services that help students, staff, and faculty succeed.
3. Provide opportunities that encourage and facilitate social, cultural, and community development.

c. Is there a community benefit?

Not directly at this time, but indirectly yes. With this being the first year of this event, we were thinking that we would like to just include WTC faculty, staff, and students. With the option later to maybe expand the event to include the surrounding communities.

d. Detail the implementation plan.

Right now, we are still in the planning phase for the event. We held our first committee meeting for the event on Friday April 14<sup>th</sup>. We scheduled our next planning meeting for May 3<sup>rd</sup>.

- We have a tentative event target date of Spring 2024.
- Summer 2023—Create an online registration form for participants to fill out.
- Fall 2024— I would like to see a student focus group created, to get student input for the event.

e. Explain how the activity or program will be evaluated.

I am not sure that the benefits of this event can be directly evaluated. But I would think if we saw growth in participation from faculty, staff, and students from one year to the next and we were able to establish this as an annual WTC calendared event then I would measure that as a success.

f. If applicable, list the equipment and materials needed to complete the project.

I am not sure that at this time there is any need for any equipment or materials to complete this event.

g. If the amount requested does not fully fund the project, what other sources of funding are available?

- Student Support Services director Cassandra Saenz has agreed to contribute to the event.
- Student Activities director Darryl Davis has agreed to contribute to the event with student activities monies.
- Dean of Student Services Ralph Ramon has agreed to contribute to the event with student services monies.

B. Expenses

- a. Outline all proposed expenses.

Estimated amounts,

\$3,000.00—T-shirts and Buttons/Ribbons

\$1,000.00—Decoration

\$500.00—Event Flyers and Information Trifolds

\$500.00—Snacks