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☐ WESTERN TEXAS COLLEGE FOUNDATION ☐

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Minutes of July 26, 2022, Meeting

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Members Present: Mr. Jason West, Ms. Deborah Boyd, Mr. Sid Medina, Ms. Janet Spence, Mr. Eddie Peterson, Mr. Jay Waller, Mr. Jason Tyler

Members Absent: Mr. Carter Wiggins, Mr. Mark McClain

Others Present: Dr. Barbara Beebe, Ms. Sheila Hale, Ms. Melanie Schwertner, Ms. Patricia Claxton, Ms. Emily Powell, Ms. Stephanie Ducheneaux, Mr. Britt Canada, Ms. Melisa Avila (Inspire)

Mr. Tyler gave the invocation.

Mr. Jason West called the meeting to order.

### **Minutes**

Motion by Mr. Tyler, seconded by Mr. Waller to approve the January 25, 2022, board meeting minutes. Motion carried unanimously.

### **Financial Information**

Motion by Ms. Boyd, seconded by Mr. Waller to approve the financial information from February 28, 2022. Motion carried unanimously.

In December, our Edward Jones investments account had \$5.9 million and as of June we have \$5 million. When we started it had \$2.7 million.

### **Investment Policy**

Motion by Mr. Waller, seconded by Mr. Medina to approve the annual review of the investment policy. Motion carried unanimously.

### **True Grant**

Back in October/November, we were awarded \$500,000 from the Coordinating Board. Twenty-five percent of the grant was in kind from WTC. We added in \$12,000 in scholarships from the foundation. The grant ends in September. We purchased a well control simulator for petroleum. The scholarships are to help get this started. We are partnering with NCTC. Oil companies need this class every two years. If we have a petroleum student that was awarded a scholarship, it will count.

Motion by Ms. Boyd, seconded by Mr. Waller to award up to \$12,000 in scholarships, and we can take it out of any scholarship account. Motion carried unanimously.

## **Inspire**

Melissa Avila is asking for a scores table for our on-campus gym. The current table is just over 19 years old. It scratches the court when you roll it, the wood on top is coming off, and it is missing padding. A new scores table would help with branding, be the correct colors, and have the WTC logo. Cost is \$5,419.

Tammy Davis would like padding for the gym walls. They want to upgrade the wall padding in the gym. It is 16 years old and falling apart. The new padding would have our new logos and colors of our school. Cost is \$15,207.

Rome McNary resigned, but Kayla Hill would like to submit the same request. She would like softball fielded speaker replacement. This will replace the current system which has quit working due to prolonged outdoor exposure. Cost is approximately \$3,500.

Richard Medina is requesting a physics lab upgrade. This proposal aims to enhance the Physical Science Laboratory by acquiring modern and didactic equipment for experiments and demonstrations. Cost is \$5,000.

Discussion:

### **Physics Laboratory Upgrade: \$5,000**

Prior to Richard, Troy Lilly taught physical science and physics. Troy was heavy in geology and Richard is a physicist. They have totally different teaching styles. This request is right up our student's alley. If Richard left, we would hire another full-time instructor. Science is critical and I can see the value of having this equipment. The quote was good through June. The April meeting was cancelled. Stephanie will take care of the overages.

Motion by Mr. Waller, seconded by Mr. Tyler to approve \$5,000 for the physics lab equipment. Motion carried unanimously.

### **Sound Equipment for Softball: \$3,500**

We did a very similar request for baseball a year ago. We don't want to be in the business of fixing stands, nets, etc. We awarded baseball \$4,000. They need to purchase a unit that will interface with both. Ira, Hermleigh, and Rotan use our fields.

Motion by Ms. Boyd, seconded by Mr. Waller to approve up to \$4,000 for sound equipment for softball, but they need to make sure it is compatible with baseball. Motion carried unanimously.

### **Score Table for On-Campus Gym: \$5,419**

Edward Jones bought the last one. We would want the foundation's logo in a corner. Lorenzo can do a mockup. Kiwanis is going to end soon. They give scholarships to students. They could share the cost. They are down to three members.

Motion by Mr. Medina, seconded by Mr. Waller to award \$5,419 for the scores table. Put the foundation logo on the corner of the table with the opportunity for Kiwanis to share the costs. Motion carried unanimously.

### **Wall Padding for Gym: \$15,207**

Is this part of the facility we stay away from? Where do we draw the line? The maximum amount from the foundation is \$5,000. The pads are a safety issue. Shipping is over \$3,000. Installation is key. We can't do everything. Our purpose is education. What amounts have we awarded each semester?

Fall 2016: \$11,605	Spring 2017: \$21,063
Fall 2017: \$5,000	Spring 2018: \$29,263
Fall 2018: \$26,400	Spring 2019: \$10,325
Fall 2019: \$14,000	Spring 2021: \$31,000
Fall 2020: \$13,020	
Fall 2021: \$15,000	

Official Functions has a little over \$100,000 in it and that is where Inspire comes out of. Awards over \$5,000 include the mural in the cafeteria, panels for the Coliseum, concrete for the telescope, Chromebooks, stock show, and seating.

On the pads, Tammy could get a lot of sponsors. We could suggest matching. It would be interesting to see how much it would cost for pads just under the baskets and go from there. Maybe a sponsor could do the rest. She needs to do some research on the shipping.

Motion by Mr. Waller, seconded by Mr. Tyler to table wall padding for the gym. It is not denied, we just need additional information i.e., shipping, replace pads that are already there, and consider a paint job. Motion carried unanimously.

### **Back to School Bash Sponsorship**

The foundation board approved a \$1,000 donation in 2021. Snyder ISD pulled out. This event helps everyone in Snyder, Ira, Hermleigh, home school, and the Christian School. It is sponsored by Snyder Community Resource Center. We need to ask Jessica about her marketing strategy. The event is July 30<sup>th</sup>.

Motion by Mr. Waller, seconded by Ms. Boyd to approve a \$1,000 donation to the Back to School Bash. Motion carried unanimously.

### **Foundation Update – Sheila Hale**

Foundation Website: We have 93 scholarship accounts. Sheila went through all the folders and updated our current website to include criteria and personal information about each scholarship. It is a great way for students to understand the scholarships they received.

Scholarships: The electronic format for the Foundation Scholarship Application was by far the best utilized option and well worth the investment. Fifty-five applications were received electronically this year compared to seven for the 2021-2022 cycle and fifteen for the 2020-2021 cycle.

The WTC Foundation Scholarship program received 82 applications. The scholarship committee is composed of Dr. Beebe, Eddie Peterson, Ralph Ramon, Tevian Sides, Isrell Lawson, and Donna Robinson.

This year, we were able to award 71 scholarships for a total of \$73,436. The scholarship recipients must attend a mandatory meeting on Friday, August 12<sup>th</sup> where they will be asked to write a thank you letter to their donors.

The deadline to apply for a scholarship is the second Friday in April. This gives us a six-week window to notify schools. Mr. Waller stated, incoming freshmen miss the boat. Some don't even know if they are going to college. Is there a way we can put a time period of mid-June for incoming Freshmen? They need help. We picked the date so the scholarships could be announced at graduation. Could we designate a certain amount for late comers? Patricia gives Sheila an available amount of funds, and she looks at 5%, 10%, and 20%. The committee recommends what we spend. We match the scholarships with the students who apply. No award is over 15%. The applications are graded. If they score less than 45, they get \$500. If they score over 45, they get \$1,000. The foundation needs to be fiducially responsible, but not a savings account. We need a policy regarding late applications for incoming freshmen only. Some schools have different levels of scholarships with different deadlines. Farm and Ranch is only a one-year program. Mr. Waller said he would like for us to set aside an amount of money for incoming freshmen who are coming right out of high school. He would like this in place by next year. He worries about the students he doesn't get to talk to.

Britt Canada gave an Inspire Grant update. The foundation awarded the WTC LRC/Library and Marketing Department \$5,000 for a scanner for the library. The purpose of this project is to create a digital, online database of materials from the WTC archives that can be electronically accessed. They purchased a Fujitsu ScanSnap SV600. They were able to purchase the scanner for \$600. The WTC catalogs have been scanned along with WTC newspapers. It is a SACSCOC requirement that our catalogs are available to the public.

Dr. Beebe presented a general update. She loves when students come back, and campus is alive, but she is ready for them to leave in May. We currently have several positions open, and some are not getting any applications. Some have the salary listed. Tammy's assistant athletic trainer position has been advertised since May. Dr. Beebe is currently doing Human Resources. There are 27 HR openings in community colleges. We are desperate for some positions. Some assistant coaches have backed out. History instructor position received a lot of applications and nothing for math. You never know what position will get a lot of applications and which ones won't. We don't pay well. Our assistant athletic trainer only makes \$29,000, and on one site they paid their \$60,000. We had three overqualified candidates for HR. Dr. Beebe sent them the salary, and one gentleman was okay with it. We offered him the job, and he has until Thursday to let us know. He is an older gentleman whose wife teaches French and Arabic. If you know of anyone for any of the positions, direct them to our website.

#### Information and Questions from Board Members

Mr. Medina said Kiwanis will donate \$2,700 towards the score table. He will send us their logo to be placed in a corner of the table.

Motion by Mr. Waller, seconded by Mr. West to adjourn the meeting.

Next Foundation Board meeting: October 25, 2022

APPROVED: \_\_\_\_\_

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Ms. Deborah Boyd, Secretary

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Mr. Jason West, President